

## APPLICATION FORM FOR THE POST OF \_\_\_\_\_

(Through Proper Channel, except candidates from the Private sector)

1. Name of the post applied for:
2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.):  
 (b) Designation of the Applicant (in full):  
 (c) Name of the Company:  
 (d) Category as per Employment Status: Officer of a CPSE/Central Government/  
Armed Forces of the Union/All India  
Services/SPSE/Private Sector  
 (Please Tick as applicable)  
 (e) Office Address:  
 (f) Address for communication:
3. Telephone No. Office:\_\_\_\_\_ Residence \_\_\_\_\_ Mobile No.\_\_\_\_\_ E-Mail ID:\_\_\_\_\_.
4. Date of Birth (DD/MM/YY):
5. (i) Educational/Professional Qualification:

Sr. No.	Qualification*	Name of Institution	Period of Study	Tick the relevant			Self-Declaration Whether meets the eligibility qualification requirement		
				Full Time	Correspondence	Degree	Mandatory	Desirable	Other

\*Should be exactly as per Degree/Certificate issued by the University.

	<b>(ii)</b>	Postings held during the last 25 years:	
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Sr. No.	Complete Designation & Place of posting*	Name of the Organization	Pay Scale**	Period	Reporting to Designation	Does it meet the mandatory experience requirement, with reason

\*Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/Employer

\*\*Private Sector-CTC/remuneration/emoluments drawn

NB: the positions should be indicated in order of the most recent assignments.

6.	<b>(a)</b>	Do you hold lien in any organization other where currently working if Yes: i) Name of the Organization in which the lien is held: ii) Date from which the lien is held:	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px;">Yes</td> <td style="padding: 2px;">No</td> </tr> </table>	Yes	No
Yes	No				
	<b>(b)</b>	Are you on deputation? If Yes: i) Name of parent Organization: ii) Date from which on deputation:	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px;">Yes</td> <td style="padding: 2px;">No</td> </tr> </table>	Yes	No
Yes	No				
7.	<b>(a)</b>	Whether any penalty/punishment was awarded to the applicant during his/her service:  If yes, the details thereof: i) Civil/Criminal ii) Departmental Inquiry	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px;">Yes</td> <td style="padding: 2px;">No</td> </tr> </table>	Yes	No
Yes	No				
	<b>(b)</b>	Whether any Civil or Criminal action or inquiry is going on against the applicant as far as his/her knowledge goes.  If yes, the details thereof: i) Civil/Criminal ii) Departmental Inquiry	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px;">Yes</td> <td style="padding: 2px;">No</td> </tr> </table>	Yes	No
Yes	No				

8. Gist of ACRs of last 10 years:

Year	Reporting Authority	Reviewing Authority	Accepting Authority

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

**(Name & Signature of the Applicant)**

**STATE PUBLIC SECTOR ENTERPRISES**

Year-wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2014-15, 2015-16 and 2016-17 for a post advertised in the calendar year 2018).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & FY.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge.

**(Name & Signature of the Applicant)**

**PRIVATE SECTOR**

Year-wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2014-15, 2015-16 and 2016-17 for a post advertised in the calendar year 2018).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & FY.

<b>(i)</b>	The annual report for the last 3 years :			
	<b>(a)</b> may be accessed over _____(Please provide URL), or			
	<b>(b)</b> enclosed			
<b>(ii)</b>	I certify that I am			
	<b>(a)</b> Working at Board level position:	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No			
	<b>(b)</b> Working atleast a post of the level immediately below Board level:	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No			
	<b>(c)</b> Whether the company is listed if yes:	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No			
Proof of listing may be accessed over _____(Please provide URL)				
<b>(iii)</b>	Self-certified copies for proof of age and educational qualifications (enclosed)			

<b>(iv)</b>	The relevant jobs handled in the past with details/particular references	
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I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

**(Name & Signature of the Applicant)**

**Declaration**

I, \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

**(Name & Signature of the Applicant)**

**Verification**

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

**Signature & Designation of the Competent Authority  
With Telephone No. & E-mail address**