

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
155	Licenses and Permits	1	AGRICULTURE	ADDITION OF GODOWN IN SEEDS/FERTILIZERS/INSECTICIDES LICENSES	ADDITION OF GODOWN IN SEEDS LICENSES	26	10	NULL	170
155	Licenses and Permits	2			ADDITION OF GODOWN IN FERTILIZERS LICENSES	26	RS.100 FOR WHOLESALE & RS.25 FOR RETAIL	RS.100 FOR WHOLESALE & RS.25 FOR RETAIL	170
155	Licenses and Permits	3			ADDITION OF GODOWN IN INSECTICIDES LICENSES	26	0	NULL	170
155	Licenses and Permits	4			ADDITION OF GODOWN IN SEEDS LICENSES (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	26	10		170
155	Licenses and Permits	5			ADDITION OF GODOWN IN FERTILIZERS LICENSES (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	26	100 FOR WHOLESALE. 25 FOR RETAIL	100 FOR WHOLESALE. 25 FOR RETAIN	170
155	Licenses and Permits	6			ADDITION OF GODOWN IN INSECTICIDES LICENSES (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	26	0		170

Services being delivered through Sewa Kendras

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0	Miscellaneous Services	7	AGRICULTURE	ADDITION OF NEW COMPANY IN FERTILIZERS / PESTICIDES/ FOR WHOLESALERS and RETAILERS	ADDITION OF NEW COMPANY IN FERTILIZERS FOR WHOLESALERS	14	200	NULL	170
0	Miscellaneous Services	8			ADDITION OF NEW COMPANY IN FERTILIZER FOR RETAILERS	14	1050	NULL	170
0	Miscellaneous Services	9			ADDITION OF NEW COMPANY IN PESTICIDES	3	500	NULL	170
0	Miscellaneous Services	10			ADDITION OF NEW COMPANY IN SEEDS	7	1000		170
0	Miscellaneous Services	11			ADDITION OF NEW COMPANY IN FERTILIZERS	7	1000		170
0	Miscellaneous Services	12			ADDITION OF NEW COMPANY IN PESTICIDES	7	1000		170
114a	Licenses and Permits	13			HOME AFFAIRS AND JUSTICE	ADDITION/ DELETION OF WEAPON (IF THE LICENSE ISSUING DISTRICT IS THE SAME WHERE SERVICE HAS BEEN SOUGHT)	ADDITION OF WEAPON IF THE LICENSE ISSUING DISTRICT IS THE SAME WHERE SERVICE HAS BEEN SOUGHT)	54	500
114a	Licenses and Permits	14	DELETION OF WEAPON(IF THE LICENSE ISSUING DISTRICT IS THE SAME WHERE SERVICE HAS BEEN SOUGHT)	54			500	NULL	370

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
157	Licenses and Permits	15	AGRICULTURE	ADDITION/AMENDMENT OF ITEM IN LICENSE FOR SEEDS/FERTILIZERS/INSECTICIDES	ADDITION OF ITEM IN LICENSE FOR SEEDS	17	10	NULL	170
157	Licenses and Permits	16			ADDITION OF ITEM IN LICENSE FOR FERTILIZER	17	RS.100 FOR WHOLESALE & RS.25 FOR RETAIL	RS.100 FOR WHOLESALE & RS.25 FOR RETAIL	170
157	Licenses and Permits	17			ADDITION OF ITEM IN LICENSE FOR INSECTISIDES	17	0	NULL	170
157	Licenses and Permits	18			AMENDMENT OF ITEM IN LICENSE FOR SEEDS	17	10	NULL	170
157	Licenses and Permits	19			AMENDMENT OF ITEM IN LICENSE FOR FERTILIZER	17	RS.100 FOR WHOLESALE & RS.25 FOR RETAIL	RS.100 FOR WHOLESALE & RS.25 FOR RETAIL	170
157	Licenses and Permits	20			AMMENDMENT OF ITEM IN LICENSE FOR INSECTICIDES	17	0	NULL	170
157	Licenses and Permits	21			ADDITION OF ITEM IN LICENSES FOR SEEDS (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	17	10		170
157	Licenses and Permits	22			ADDITION OF ITEM IN LICENSES FOR FERTILIZER (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	17	100 FOR WHOLESALE, 25 FOR RETAIL	100 FOR WHOLESALE, 25 FOR RETAIL	170

Services being delivered through Sewa Kendras

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157	Licenses and Permits	23			ADDITION OF ITEM IN LICENSES FOR INSECTICIDES (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	17	0		170
157	Licenses and Permits	24			AMENDMENT OF ITEM IN LICENSES FOR SEEDS (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	17	10		170
157	Licenses and Permits	25			AMENDMENT OF ITEM LICENSES FOR FERTILIZERS (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	17	100 FOR WHOLESAL 25 FOR RETAIL	100 FOR WHOLESAL 25 FOR RETAIL	170
157	Licenses and Permits	26			AMENDMENT OF ITEM IN LICENSES FOR INSECTICIDES (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	17	0		170

Services being delivered through Sewa Kendras

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143h	Licenses and Permits	27	HOME AFFAIRS AND JUSTICE	ADDITION/DELETION OF RETAINER IN ARMS LICENSE	DELETION OF RETAINER IN ARMS LICENSE	32	500	NULL	400
143h	Licenses and Permits	28			ADDITION OF RETAINER IN ARMS LICENSE	32	500	NULL	400
0	Miscellaneous Services	29	REVENUE AND REHABILITATION	AFFIDAVIT ATTESTATION	AFFIDAVIT ATTESTATION	1	0	NULL	30
0	Miscellaneous Services	30	AGRICULTURE	AGRICULTURE ACCIDENT	AGRICULTURE ACCIDENT	7	0	NULL	0
0	Miscellaneous Services	31	REVENUE AND REHABILITATION	ALLOTMENT OF TITLE FOR NEWSPAPER/MAGAZINE	ALLOTMENT OF TITLE FOR NEWSPAPER/MAGAZINE (Approval from SDM)	7	400	NULL	2500
143d	Licenses and Permits	32	HOME AFFAIRS AND JUSTICE	APPLICATION FOR EXTENSION OF JURISDICTION (PUNJAB)	APPLICATION FOR EXTENSION OF JURISDICTION (PUNJAB)	12	500	NULL	370
0	Miscellaneous Services	33	REVENUE AND REHABILITATION	ATTESTATION OF SURETY BONDS IN NEW /OID PAROLE CASES	ATTESTATION OF SURETY BONDS IN NEW PAROLE CASES	5	60	NULL	150
0	Miscellaneous Services	34			ATTESTATION OF SURETY BONDS IN OLD PAROLE CASES	5	60	NULL	150
0	Certificates	35	REVENUE AND REHABILITATION	BACKWARD AREA CERTIFICATE	BACKWARD AREA CERTIFICATE	17	10	NULL	50
17	Certificates	36	HEALTH & FAMILY WELFARE	BIRTH AND DEATH CERTIFICATE (NAME ENTRY &NEW BIRTH CERTIFICATE)	NAME ENTRY IN BIRTH CERTIFICATE (AFTER 2004)	9	20	NULL	35
17	Certificates	37			NAME ENTRY IN BIRTH CERTIFICATE (BEFORE 2004)	9	20	NULL	35
0	Miscellaneous Services	38	SOCIAL SECURITY & DEVELOPMENT OF WOMEN & CHILD	BUS PASSES TO SENIOR CITIZEN/ HANDICAPPED PEOPLE	BUS PASSES TO SENIOR CITIZEN	7	0	NULL	10
0	Miscellaneous Services	39			BUS PASSES TO HANDICAPPED PEOPLE	7	0	NULL	10
143e	Licenses and Permits	40	HOME AFFAIRS AND JUSTICE	CANCELLATION OF ARMS LICENSE ON THE REQUEST OF THE LICENSEE	CANCELLATION OF ARMS LICENSE ON THE REQUEST OF THE LICENSEE	32	500	NULL	400

Services being delivered through Sewa Kendras

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7	COPY OF RECORD	41	REVENUE AND REHABILITATION	CERTIFIED COPIES OF ALL KINDS OF PREVIOUSLY REGISTERED DOCUMENTS	CERTIFIED COPIES OF ALL KINDS OF PREVIOUSLY REGISTERED DOCUMENTS	9	RS.200 FOR PAGES LESS THAN 5	RS.200 FOR PAGES LESS THAN 5	30
13	Certificates	42	HEALTH & FAMILY WELFARE	CERTIFIED COPIES OF BIRTH/ DEATH CERTIFICATES – CORPORATION CITIES	MULTIPLE COPIES OF BIRTH CERTIFICATE FROM CORPORATION CITIES	7	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	50
13	Certificates	43			MULTIPLE COPIES OF DEATH CERTIFICATE FROM CORPORATION CITIES	7	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	50
13	Certificates	44			BIRTH CERTIFICATE FROM CORPORATION CITIES (FIRST COPY)	4	0	NULL	50
13	Certificates	45			DEATH CERTIFICATE FROM CORPORATION CITIES (FIRST COPY)	4	0	NULL	50
13	Certificates	46			MULTIPLE COPIES OF BIRTH CERTIFICATE FROM CORPORATION CITIES (IF DOCUMENT SERIAL NUMBER EXISTS)	4	RS.10 PER COPY	RS.10 PER COPY	50
13	Certificates	47			MULTIPLE COPIES OF DEATH CERTIFICATE FROM CORPORATION CITIES (IF DOCUMENT SERIAL NUMBER EXISTS)	4	RS.10 PER COPY	RS.10 PER COPY	50

Services being delivered through Sewa Kendras

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15	Certificates	48	HEALTH & FAMILY WELFARE	CERTIFIED COPIES OF BIRTH/ DEATH CERTIFICATES- RURAL AREAS	BIRTH CERTIFICATE FROM RURAL AREAS (FIRST COPY)	4	0	NULL	50
15	Certificates	49			MULTIPLE COPIES OF BIRTH CERTIFICATE FROM RURAL AREAS (IF DOCUMENT SERIAL NUMBER EXISTS)	4	RS.10 PER COPY	RS.10 PER COPY	50
15	Certificates	50			MULTIPLE COPIES OF DEATH CERTIFICATE FROM RURAL AREAS (IF DOCUMENT SERIAL NUMBER EXISTS)	4	RS.10 PER COPY	RS.10 PER COPY	50
15	Certificates	51			DEATH CERTIFICATE FROM RURAL AREAS (FIRST COPY)	4	0	NULL	50
15	Certificates	52			MULTIPLE COPIES OF BIRTH CERTIFICATE FROM RURAL AREAS	7	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	50
15	Certificates	53			MULTIPLE COPIES OF DEATH CERTIFICATE FROM RURAL AREAS	7	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	50
14	Certificates	54			HEALTH & FAMILY WELFARE	CERTIFIED COPIES OF BIRTH/DEATH CERTIFICATES - MC TOWNS	MULTIPLE COPIES OF BIRTH CERTIFICATE FROM MC TOWNS	7	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR
14	Certificates	55	MULTIPLE COPIES OF DEATH CERTIFICATE FROM MC TOWNS	7			10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	10 PER COPY+5 FOR TRACING OUT CHARGES FOR EVERY YEAR	50
14	Certificates	56	BIRTH CERTIFICATE FROM MC TOWNS (FIRST COPY)	4			0	NULL	50
14	Certificates	57	DEATH CERTIFICATE FROM MC TOWNS (FIRST COPY)	4			0	NULL	50

Services being delivered through Sewa Kendras

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14	Certificates	58			MULTIPLE COPIES OF BIRTH CERTIFICATE FROM MC TOWNS (IF DOCUMENT SERIAL NUMBER EXISTS)	4	RS.10 PER COPY	RS.10 PER COPY	50
14	Certificates	59			MULTIPLE COPIES OF DEATH CERTIFICATE FROM MC TOWNS (IF DOCUMENT SERIAL NUMBER EXISTS)	4	RS.10 PER COPY	RS.10 PER COPY	50
143f	Licenses and Permits	60	HOME AFFAIRS AND JUSTICE	CHANGE OF ADDRESS IN ARMS LICENSE	CHANGE OF ADDRESS IN ARMS LICENSE	32	500	NULL	400
143i	Licenses and Permits	61	HOME AFFAIRS AND JUSTICE	CHANGE OF BORE	CHANGE OF BORE	12	500	NULL	400
0	Miscellaneous Services	62	AGRICULTURE	CHANGE OF THE FIRM NAME (PESTICIDES/SEEDS/FERTILIZERS) RETAILERS/WHOLESALERS	CHANGE OF THE SHOP (FERTILIZERS RETAILER)	3	200	NULL	170
0	Miscellaneous Services	63			CHANGE OF THE FIRM NAME (FERTILIZERS RETAILERS)	3	200	NULL	170
0	Miscellaneous Services	64			CHANGE OF THE FIRM NAME (PESTICIDES)	3	200	NULL	170
0	Miscellaneous Services	65			CHANGE OF THE SHOP (SEED)	3	200	NULL	170
0	Miscellaneous Services	66			CHANGE OF THE SHOP (PESTICIDES)	3	200	NULL	170
0	Miscellaneous Services	67			CHANGE OF THE FIRM NAME (SEED)	3	200	NULL	170
19	COPY OF RECORD	68	HEALTH & FAMILY WELFARE	COPIES OF THE POST MORTEM REPORT	COPIES OF THE POST MORTEM REPORT	5	50	NULL	50
21	COPY OF RECORD	69	HEALTH & FAMILY WELFARE	COPY OF COMPLETE / IINTERIM MEDICO LEGAL REPORT	COPY OF COMPLETE MEDICO LEGAL REPORT	9	100	NULL	100
20	COPY OF RECORD	70			COPY OF INTERIM MEDICO LEGAL REPORT	4	100	NULL	100
0	Miscellaneous Services	71	REVENUE AND REHABILITATION	COPY OF SANAD	COPY OF SANAD	3	30	NULL	150

Services being delivered through Sewa Kendras

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18	Certificates	72	HEALTH & FAMILY WELFARE	CORRECTION OF ENTRY IN BIRTH AND DEATH CERTIFICATE	CORRECTION OF ENTRY IN BIRTH CERTIFICATE (AFTER 2004)	17	0	NULL	35
18	Certificates	73			CORRECTION OF ENTRY IN DEATH CERTIFICATE (AFTER 2004)	17	0	NULL	35
18	Certificates	74			CORRECTION OF ENTRY IN BIRTH CERTIFICATE (BEFORE 2004)	17	0	NULL	35
18	Certificates	75			CORRECTION OF ENTRY IN DEATH CERTIFICATE (BEFORE 2004)	17	0	NULL	35
39	Licenses and Permits	76	HEALTH & FAMILY WELFARE	COSMETICS MANUFACTURING LINCENSE	COSMETICS MANUFACTURING LINCENSE	62	3500	NULL	1000
0	Miscellaneous Services	77	REVENUE AND REHABILITATION	COUNTER SIGNING OF AFFIDAVIT	COUNTER SIGNING OF AFFIDAVIT	3	10	NULL	200
0	Miscellaneous Services	78	REVENUE AND REHABILITATION	COUNTER SIGNING OF DIVORCE CERTIFICATE	COUNTER SIGNING OF DIVORCE CERTIFICATE	3	10	NULL	200
0	Miscellaneous Services	79	REVENUE AND REHABILITATION	COUNTER SIGNING OF DOCUMENTS OF NRI	COUNTER SIGNING OF DOCUMENTS OF NRI	3	10	NULL	200
0	Miscellaneous Services	80	REVENUE AND REHABILITATION	COUNTER SIGNING OF POLICE CLEARANCE CERTIFICATE	COUNTER SIGNING OF POLICE CLEARANCE CERTIFICATE	3	10	NULL	200
0	Miscellaneous Services	81	REVENUE AND REHABILITATION	COUNTER SIGNING OF REGISTRY	COUNTER SIGNING OF REGISTRY	3	10	NULL	200
142	Miscellaneous Services	82	REVENUE AND REHABILITATION	COUNTERSIGNING OF DOCUMENT	COUNTERSIGNING OF DOCUMENT (IF VERIFICATION FROM DATABASE)	8	0	NULL	200
142	Miscellaneous Services	83			COUNTERSIGNING OF DOCUMENT (FOR MANUAL VERIFICATION)	12	0	NULL	200
0	Miscellaneous Services	84	REVENUE AND REHABILITATION	COUNTERSIGNING OF TRANSLATION OF CERTIFICATES	COUNTERSIGNING OF TRANSLATION OF CERTIFICATES	3	10	NULL	200
5	Registration	85	REVENUE AND REHABILITATION	DEMARCATON OF LAND	DEMARCATON OF LAND	47	60	NULL	155
0	Certificates	86	GRIEVANCE CELL	DEPENDENT CERTIFICATE TO WARDS OF FREEDOM FIGHTER	DEPENDENT CERTIFICATE TO WARDS OF FREEDOM FIGHTER	3	0	NULL	50
0	Miscellaneous Services	87	POWER/ELECTRICITY	ELECTRICITY BILL PAYMENT	ELECTRICITY BILL PAYMENT	0	CASH PAYMENTS UPTO RS. 10,000 ONLY ARE ACCEPTED	CASH PAYMENTS UPTO RS. 10,000 ONLY ARE ACCEPTED	5

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0	Miscellaneous Services	88	REVENUE AND REHABILITATION	ENDORSEMENT OF SPA/GPA	ENDORSEMENT OF SPA/GPA	5	1. IF SPA/GPA IS TO BLOOD RELATIVE THAN RS 1000/- 2. FOR OTHER THAN BLOOD RELATIVE RS 1000 + 2% OF LAND VALUE	1. IF SPA/GPA IS TO BLOOD RELATIVE THAN RS 1000/- 2. FOR OTHER THAN BLOOD RELATIVE RS 1000 + 2% OF LAND VALUE	300
114b	Licenses and Permits	89	HOME AFFAIRS AND JUSTICE	ENTRY OF WEAPON ON ARMS LICENSE	ENTRY OF WEAPON ON ARMS LICENSE	9	500	NULL	370
0	Miscellaneous Services	90	REVENUE AND REHABILITATION	EQUITY ENTRY OF MORTGAGE	EQUITY ENTRY OF MORTGAGE	7	1. LOAN AMOUNT LESS THAN 25 LACS THEN FEE = 1000 2. LOAN AMOUNT 25 LACS 50 LACS THEN FEE=2000 3. LOAN AMOUNT 50 LACS 1 CRORE THEN FEE=3000 4. MORE THAN 1 CRORE THEN FEE=5000/-(+5000 ADDITIONAL FEES ON ADDITIONAL 1 CRORE OR ITS PART)	1. LOAN AMOUNT LESS THAN 25 LACS THEN FEE = 1000 2. LOAN AMOUNT 25 LACS 50 LACS THEN FEE=2000 3. LOAN AMOUNT 50 LACS 1 CRORE THEN FEE=3000 4. MORE THAN 1 CRORE THEN FEE=5000/-(+5000 ADDITIONAL FEES ON ADDITIONAL 1 CRORE OR ITS PART)	1000
0	Miscellaneous Services	91	REVENUE AND REHABILITATION	EVALUATION OF LANDED/IMMOVEABLE PROPERTY	EVALUATION OF LANDED/IMMOVEABLE PROPERTY	5	0	NULL	70
115	Licenses and Permits	92	HOME AFFAIRS AND JUSTICE	EXTENSION OF PURCHASE PERIOD OF WEAPON, (WITHIN PERMISSIBLE TIME PERIOD AND IF THE LICENSE ISSUING DISTRICT IS THE SAME WHERE SERVICE HAS BEEN SOUGHT)	EXTENSION OF PURCHASE PERIOD OF WEAPON, (WITHIN PERMISSIBLE TIME PERIOD AND IF THE LICENSE ISSUING DISTRICT IS THE SAME WHERE SERVICE HAS BEEN SOUGHT)	9	500	NULL	1000
0	Miscellaneous Services	93	AGRICULTURE	EXTRA GODOWN FEE FOR FERTILIZER / SEEDS/ PESTICIDES (RETAILERS/WHOLESELLERS)	EXTRA GODOWN FEE FOR FERTILIZER RETAILERS	7	300	NULL	170
0	Miscellaneous Services	94			EXTRA GODOWN FEE FOR SEEDS RETAILERS	7	300	NULL	170
0	Miscellaneous Services	95			EXTRA GODOWN FEE FOR PESTICIDES RETAILERS	7	300	NULL	170
0	Miscellaneous Services	96			EXTRA GODOWN FEE FOR FERTILIZER Wholesellers	7	300	NULL	170

Services being delivered through Sewa Kendras

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0	Miscellaneous Services	97			EXTRA GODOWN FEE FOR SEEDS Wholesellers	7	300	NULL	170
0	Miscellaneous Services	98			EXTRA GODOWN FEE FOR PESTICIDES Wholesellers	7	300	NULL	170
0	Miscellaneous Services	99	GRIEVANCE CELL	IDENTITY CARD TO FREEDOM FIGHTER	IDENTITY CARD TO FREEDOM FIGHTER	30	0	NULL	50
0	Miscellaneous Services	100	REVENUE AND REHABILITATION	IDENTITY CARD TO GOVERNMENT EMPLOYEE	IDENTITY CARD TO GOVERNMENT EMPLOYEE	3	0	NULL	100
0	Miscellaneous Services	101	REVENUE AND REHABILITATION	IDENTITY CARD TO LAMBARDAR	IDENTITY CARD TO LAMBARDAR	5	10	NULL	100
0	Miscellaneous Services	102	REVENUE AND REHABILITATION	INDEMNITY BOND	INDEMNITY BOND	3	100		200
0	Miscellaneous Services	103	REVENUE AND REHABILITATION	INSPECTION OF REVENUE RECORDS	INSPECTION OF REVENUE RECORDS	7	FOR SINGLE YEAR RS 20 AND FOR ADDITIONAL YEARS RS 10 PER YEAR	FOR SINGLE YEAR RS 20 AND FOR ADDITIONAL YEARS RS 10 PER YEAR	100
154	Licenses and Permits	104	AGRICULTURE	ISSUANCE AND RENEWAL OF LICENSE FOR SALE OF SEEDS/FERTILIZERS/INSECTICIDES	RENEWAL OF LICENSES FOR SALE OF FERTILIZER (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	26	0	1500 FOR WHOLESALE, 1000 FOR RETAIL	170
154	Licenses and Permits	105			RENEWAL OF LICENSES FOR SALE OF SEEDS (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	26	500		170
154	Licenses and Permits	106			RENEWAL OF LICENSES FOR SALE OF INSECTICIDES (APPLICABLE FOR AMRITSAR, FARIDKOT, GURDASPUR, HOSHIARPUR, LUDHIANA, MOGA, MUKTSAR, PATHANKOT, SANGRUR, TARNTARAN, SBS NAGAR AND KAPURTHALA)	26	0	300 FOR CURRENT MONTH LATE FEE (RS. 20/- PER MONTH	170

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154	Licenses and Permits	107			RENEWAL OF LICENCE FOR SALE OF FERTILIZERS	26	0	RS.1500 FOR WHOLESALE & RS.1000 FOR RETAIL	170
154	Licenses and Permits	108			ISSUANCE OF LICENCE FOR SALE OF SEEDS	26	1000	NULL	170
154	Licenses and Permits	109			RENEWAL OF LICENCE FOR SALE OF SEEDS	26	500	NULL	170
154	Licenses and Permits	110			ISSUANCE OF LICENCE FOR SALE OF INSECTICIDES	26	300	NULL	170
154	Licenses and Permits	111			RENEWAL OF LICENCE FOR SALE OF INSECTICIDES	26	300	NULL	170
154	Licenses and Permits	112			ISSUANCE OF LICENCE FOR SALE OF FERTILIZERS	26	0	RS .1500 FOR WHOLESALE & RS.1000 FOR RETAIL	170
31	Certificates	113	HEALTH & FAMILY WELFARE	ISSUANCE MEDICAL CERTIFICATE	ISSUANCE OF MEDICAL CERTIFICATE	4	0	CLASS IV - RS.16/- CLERICAL WING - RS 32/- UPPER CLASS- RS. 64/-	50
22	Certificates	114	HEALTH & FAMILY WELFARE	Issuance of Disability Certificate Obvious Disability (Loco Motor, Blindness)	ISSUANCE OF DISABILITY CERTIFICATE OBVIOUS DISABILITY (LOCO MOTOR, BLINDNESS)	6	0	NULL	1
156	Licenses and Permits	115	AGRICULTURE	ISSUANCE OF DUPLICATE AGRICULTURAL LICENSE OF SEEDS/FERTILIZERS/INSECTICIDES	ISSUANCE OF DUPLICATE AGRICULTURAL LICENSE OF SEEDS	26	10	NULL	170
156	Licenses and Permits	116			ISSUANCE OF DUPLICATE AGRICULTURE LICENSE OF FERTILIZER	26	0	RS.100 FOR WHOLESALE & RS.25 FOR RETAIL	170
156	Licenses and Permits	117			ISSUANCE OF DUPLICATE AGRICULTURAL LICENSE OF INSECTICIDES	26	100	NULL	170

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35	Licenses and Permits	118	HEALTH & FAMILY WELFARE	ISSUANCE OF FRESH DRUG LICENSE TO MANUFACTURERS	ISSUANCE OF FRESH DRUG LICENSE TO MANUFACTURERS	62	0	CHALLAN FEE OF RS/- 7500 EACH FOR BIOLOGICAL AND NON-BIOLOGICAL, FORM 24-A FOR LOAN LICENSE ALONG WITH CHALLAN FEE OF RS/- 7500 AND FORM 24-B FOR REPACKING LICENSE ALONG WITH CHALLAN FEE OF RS/- 700	1000
33	Licenses and Permits	119	HEALTH & FAMILY WELFARE	ISSUANCE OF FRESH DRUG LICENSE/RENEWAL TO RETAIL CHEMISTS	ISSUANCE OF FRESH DRUG LICENSE TO RETAIL CHEMISTS	32	0	RECEIPT CHALLAN OF RS. 1500/- FOR EACH BIOLOGICAL AND NON BIOLOGICAL DRUGS LICENSE (TOTAL 3000/-) TO BE DEPOSITED IN GOVT. TREASURY. IF THE APPLICATION OF RENEWAL OF LICENSES IS MADE WITHIN 6 MONTHS AFTER EXPIRY OF DRUG LISENSE, THE FEE PAYABLE FOR RENEWAL SHALL BE RUPEES THREE THOUSAND PLUS AN ADDITIONAL FEES OF	1000

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
33	Licenses and Permits	120			RENWAL OF DRUG LICENSE TO RETAIL CHEMISTS	32	0	RECEIPT CHALLAN OF RS. 1500/- FOR EACH BIOLOGICAL AND NON BIOLOGICAL DRUGS LICENSE (TOTAL 3000/-) TO BE DEPOSITED IN GOVT. TREASURY. IF THE APPLICATION OF RENEWAL OF LICENSES IS MADE WITHIN 6 MONTHS AFTER EXPIRY OF DRUG LISENSE, THE FEE PAYABLE FOR RENEWAL SHALL BE RUPEES THREE THOUSAND PLUS AN ADDITIONAL FEES OF	1000
34	Licenses and Permits	121			RENEWAL OF DRUG LICENSE TO WHOLE SELLER CHEMISTS	47	0	RECEIPT CHALLANRS. 1500/- FOR EACH BIOLOGICAL AND NON BIOLOGICAL DRUGS LICENSE (TOTAL 3000/-) TO BE DEPOSITED IN GOVT. TREASURY THE APPLICATION OF RENEWAL OF LICENSES IS MADE WITHIN 6 MONTHS AFTER EXPIRY OF DRUG LICENSES , THE FEES PAYABLE FOR RENEWAL SHALL BE RUPEES THREE THOUSAND PLUS AN ADDITIONAL FEES OF	1000

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
34	Licenses and Permits	122			ISSUANCE OF FRESH DRUG LICENSE TO WHOLE SELLER CHEMISTS	47	0	RECEIPT CHALLANRS. 1500/- FOR EACH BIOLOGICAL AND NON BIOLOGICAL DRUGS LICENSE (TOTAL 3000/-) TO BE DEPOSITED IN GOVT. TREASURY	1000
40	Licenses and Permits	123	HEALTH & FAMILY WELFARE	ISSUANCE OF FRESH DRUG LINCENSE MANUFACTURERS OFAYURVEDIC MEDICINES	ISSUANCE OF DRUG LINCENSE MANUFACTURERS OF AYURVEDIC MEDICINES	92	0	FRESH LICENSE1000 PER YEAR RENEWAL LICENSE 1200 PER YEAR	1000
38	Licenses and Permits	124	HEALTH & FAMILY WELFARE	ISSUANCE OF FRESH DRUG LINCENSE TO MANUFACTURERS OF HOMEOPATHY MEDICINES	ISSUANCE OF DRUG LINCENSE TO MANUFACTURERS OF HOMEOPATHY MEDICINES	62	300	NULL	1000
36	Licenses and Permits	125	HEALTH & FAMILY WELFARE	ISSUANCE OF FRESH DRUG LINCENSE/RENEWAL TO RETAIL SALE HOMEOPATHIC	ISSUANCE OF FRESH DRUG LINCENSE TO RETAIL SALE HOMEOPATHIC	32	250	NULL	1000
36	Licenses and Permits	126	HEALTH & FAMILY WELFARE	ISSUANCE OF FRESH DRUG LINCENSE/RENEWAL TO RETAIL SALE HOMEOPATHIC	RENEWAL OF DRUG LICENSE TO RETAIL SALE HOMEOPATHIC	32	0	RECEIPT CHALLAN OF RS 250 TO BE DEPOSITED IN GOVT. TREASURY, THE APPLICATION OF RENEWAL OF LICENSES IS MADE WITHIN 6 MONTHS AFTER EXPIRY OF DRUG LICENSES, THE FEES PAYABLE FOR RENEWAL SHALL BE RUPEES TWO HUNDRED AND FIFTY PLUS AN ADDITIONAL FEES AT A RATE OF RS 50 OR PART THEREOF.	1000

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
37	Licenses and Permits	127	HEALTH & FAMILY WELFARE	ISSUANCE OF FRESH DRUG LINCENSE/RENEWAL TO WHOLE SALE HOMEOPATHIC	RENEWAL OF DRUG LICENSE TO WHOLE SALE HOMEOPATHIC	47	0	RECEIPT CHALLAN OF RS 250 TO BE DEPOSITED IN GOVT. TREASURY, THE APPLICATION OF RENEWAL OF LICENSES IS MADE WITHIN 6 MONTHS AFTER EXPIRY OF DRUG LICENSES, THE FEES PAYABLE FOR RENEWAL SHALL BE RUPEES TWO HUNDRED AND FIFTY PLUS AN ADDITIONAL FEES AT A RATE OF RS 50 OR PART THEREOF.	1000
37	Licenses and Permits	128		ISSUANCE OF FRESH DRUG LINCENSE TO WHOLE SALE HOMEOPATHIC		47	250	NULL	1000
0	Miscellaneous Services	129	HOME AFFAIRS AND JUSTICE	ISSUANCE OF LICENSE FOR TRAVEL AGENT CONSULTANCY	ISSUANCE OF LICENSE FOR TRAVEL AGENT CONSULTANCY	10	1. RS ONE LAC, FOR THE FIRMS, WHICH ARE WORKING SINCE PERIOD OF MORE THAN FIVE YEARS 2. RS 25000 FOR THE FIRMS WHICH ARE WORKING SINCE PERIOD OF LESS THAN 5 YEARS	1. RS ONE LAC, FOR THE FIRMS, WHICH ARE WORKING SINCE PERIOD OF MORE THAN FIVE YEARS 2. RS 25000 FOR THE FIRMS WHICH ARE WORKING SINCE PERIOD OF LESS THAN 5 YEARS	3500
137	Certificates	130	HOME AFFAIRS AND JUSTICE	ISSUANCE OF MARRIAGEABILITY CERTIFICATE	ISSUANCE OF MARRIAGEABILITY CERTIFICATE (UNDER THE SPECIAL MARRIAGE ACT 1954)	47	0	NULL	830
24	Certificates	131	HEALTH & FAMILY WELFARE	Issuance of Multiple Disability Certificate	ISSUANCE OF MULTIPLE DISABILITY CERTIFICATE	9	0	NULL	1

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
143a	Licenses and Permits	132	HOME AFFAIRS AND JUSTICE	ISSUANCE OF NEW ARMS LICENSE	ISSUANCE OF NEW ARMS LICENSE	32	0	LICENSE FORM NO I. 2000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 1000(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 1000(D) 22 BORE RIM-	1950
0	Miscellaneous Services	133	REVENUE AND REHABILITATION	ISSUANCE OF NEW EMIGRATION CONSULTANTS LICENCE	ISSUANCE OF NEW EMIGRATION CONSULTANTS LICENCE	15	0	1. RS ONE LAC, FOR THE FIRMS, WHICH ARE WORKING SINCE PERIOD OF MORE THAN FIVE YEARS 2. RS 25000 FOR THE FIRMS WHICH ARE WORKING SINCE PERIOD OF LESS THAN 5 YEARS	3500
0	Miscellaneous Services	134	REVENUE AND REHABILITATION	ISSUANCE OF NEW LICENCE FOR TRAVEL AGENT	ISSUANCE OF NEW LICENCE FOR TRAVEL AGENT	3	0	1. RS ONE LAC, FOR THE FIRMS, WHICH ARE WORKING SINCE PERIOD OF MORE THAN FIVE YEARS2. RS 25000 FOR THE FIRMS WHICH ARE WORKING SINCE PERIOD OF LESS THAN 5 YEARS	3500
12	Certificates	135	REVENUE AND REHABILITATION	ISSUANCE OF NON ENCUMBRANCE CERTIFICATE	ISSUANCE OF NON ENCUMBRANCE CERTIFICATE	5	0	RS. 20 FOR CURRENT YEAR AND RS. 20 + RS. 10 FOR PREVIOUS YEARS	100

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
41	Registration	136	HEALTH & FAMILY WELFARE	ISSUANCE OF REGISTRATION CERTIFICATE FOR FOOD (IF TURN OVER IS LESS THAN 12 LAKH)	ISSUANCE OF REGISTRATION CERTIFICATE FOR FOOD (IF TURN OVER IS LESS THAN RS. 12 LAKH)	9	0	100 PER YEAR	1000
42	Registration	137	HEALTH & FAMILY WELFARE	ISSUANCE OF REGISTRATION CERTIFICATE FOR FOOD (IF TURN OVER IS MORE THAN 12 LAKH)	ISSUANCE OF REGISTRATION CERTIFICATE FOR FOOD (IF TURN OVER IS MORE THAN RS.12 LAKH)	62	0	3000 (PER YEAR) FOR MANUFACTURER2000(PER YEAR) FOR OTHER CATEGORIES	1000
23	Certificates	138	HEALTH & FAMILY WELFARE	Issuance of Single Disability Certificate	ISSUANCE OF SINGLE DISABILITY CERTIFICATE	9	0	NULL	1
143b	Licenses and Permits	139	HOME AFFAIRS AND JUSTICE	ISSUANCE OFDUPLICATE ARMS LICENSE	ISSUANCE OFDUPLICATE ARMS LICENSE	12	500	NULL	370
32	Certificates	140	HEALTH & FAMILY WELFARE	ISSUANCE/PERMISSION/REJECTION OF REGISTRATION CERTIFICATE TO ULTRA SOUND CENTERS	ISSUANCE/PERMISSION OF REGISTRATION CERTIFICATE TO ULTRA SOUND CENTERS	92	0	NEW ULTRASOUND RS.25000 ----- ULTRASOUND & GENETIC CENTRE RS.35000	2500
32	Registration	141			RENEWAL OF REGISTRATION CERTIFICATE TO ULTRA SOUND CENTERS	92	0	RENEWAL ULTRASOUND RS.12500 ULTRASOUND & GENETIC CENTRE RS.17500	2500
0	Miscellaneous Services	142	REVENUE AND REHABILITATION	ISSUE AND RENEWAL OF DEED WRITER LICENSE	ISSUE AND RENEWAL OF DEED WRITER LICENSE	3	220	NULL	300
0	Miscellaneous Services	143	REVENUE AND REHABILITATION	ISSUE AND RENEWAL OF STAMP VENDOR LICENSE	ISSUE AND RENEWAL OF STAMP VENDOR LICENSE	10	100	NULL	200
0	Miscellaneous Services	144	HOME AFFAIRS AND JUSTICE	ISSUE OF CERTIFICATE IN FORM 16	ISSUE OF CERTIFICATE IN FORM 16	10	500	NULL	300
68	Licenses and Permits	145	LOCAL GOVERNMENT	ISSUE OF COMPLETION / OCCUPATION CERTIFICATE FOR BUILDINGS (ALL CATEGORIES)	ISSUE OF COMPLETION/ OCCUPATION CERTIFICATE FOR BUILDINGS (ALL CATEGORIES)	17	3000	NULL	1500
76	Certificates	146			ISSUE OF COMPLETION/ OCCUPATION CERTIFICATE FOR BUILDINGS (ALL CATEGORIES) in CORPORATION CITIES	32	3000	NULL	1500
76	Certificates	147			ISSUE OF COMPLETION/ OCCUPATION CERTIFICATE FOR BUILDINGS (ALL CATEGORIES) IN MUNICIPAL COUNCIL TOWNS	32	3000	NULL	1500

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
98	Certificates	148	SOCIAL SECURITY & DEVELOPMENT OF WOMEN & CHILD	ISSUE OF IDENTITY CARDS TO ALL CATEGORIES OF HANDICAPPED PERSONS	ISSUE OF IDENTITY CARDS TO ALL CATEGORIES OF HANDICAPPED PERSONS	9	0	NULL	1
10	Certificates	149	REVENUE AND REHABILITATION	ISSUE OF INCOME CERTIFICATE	ISSUE OF INCOME CERTIFICATE	17	0	NULL	50
0	Miscellaneous Services	150	AGRICULTURE	ISSUE OF N.O.C FOR MORTGAGE	ISSUE OF N.O.C FOR MORTGAGE	10	3000	NULL	3500
0	Miscellaneous Services	151	AGRICULTURE	ISSUE OF NO DUE CERTIFICATE	ISSUE OF NO DUE CERTIFICATE	3	200	NULL	150
56	Certificates	152	HOUSING AND URBAN DEVELOPMENT	ISSUE OF NO OBJECTION CERTIFICATE/ DUPLICATE ALLOTMENT/ RE ALLOTMENT LETTER	ISSUE OF NO OBJECTION CERTIFICATE BY HOUSING AND URBAN DEVELOPMENT	12	200	NULL	300
52	Certificates	153	PERSONNEL	ISSUE OF RESIDENCE CERTIFICATE ETC.	ISSUE OF RESIDENCE CERTIFICATE	17	10	NULL	50
105	Certificates	154	WELFARE OF SCHEDULE CASTE & BACKWARD CLASSES	ISSUE OF VARIOUS CERTIFICATES LIKE CASTE, OBC ETC.	ISSUE OF GENERAL CASTE CERTIFICATES	17	0	NULL	50
105	Certificates	155			ISSUANCE OF OTHER BACKWARD CLASS CERTIFICATE	17	0	NULL	50
105	Certificates	156			ISSUANCE OF BC CERTIFICATE	17	0	NULL	50
105	Certificates	157			ISSUE OF SCHEDULE CASTE CERTIFICATE	17	0	NULL	50
11	Certificates	158			REVENUE AND REHABILITATION	KANDI/SUB MOUNTAINOUS AREA/BORDER AREA/BET AREA/HINDU DOGRA COMMUNITY/NATURAL HEIR/DEPENDENT CERTIFICATE	KANDI AREA CERTIFICATE	17	10
11	Certificates	159	SUB MOUNTAIN AREA CERTIFICATE	17	10		NULL	50	
11	Certificates	160	BORDER AREA CERTIFICATE	17	10		NULL	50	
11	Certificates	161	DEPENDENT CERTIFICATE	17	10		NULL	50	
11	Certificates	162	NATURAL HEIR CERTIFICATE	17	10		NULL	50	
11	Certificates	163	BET AREA CERTIFICATE	17	10		NULL	50	
11	Certificates	164	HINDU DOGRA COMMUNITY	17	10		NULL	50	
16a	Certificates	165	HEALTH & FAMILY WELFARE	LATE REGISTRATION OF BIRTH & DEATH AND ISSUE OF CERTIFICATE(AFTER 30 DAYS BUT WITHIN ONE	LATE REGISTRATION OF BIRTH AND ISSUE OF CERTIFICATE (AFTER30 DAYS BUT WITHIN ONE YEAR)(RURAL)		17	20	NULL

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
16a	Certificates	166		YEAR)(URBAN/RURAL)	LATE REGISTRATION OF DEATH AND ISSUE OF CERTIFICATE (AFTER30 DAYS BUT WITHIN ONE YEAR)(URBAN)	17	20	NULL	70
16a	Certificates	167			LATE REGISTRATION OF DEATH AND ISSUE OF CERTIFICATE (AFTER30 DAYS BUT WITHIN ONE YEAR)(URBAN/RURAL)	17	20	NULL	70
16a	Certificates	168			LATE REGISTRATION OF BIRTH AND ISSUE OF CERTIFICATE (AFTER ONE YEAR) (RURAL)	32	30	NULL	60
16a	Certificates	169			LATE REGISTRATION OF DEATH AND ISSUE OF CERTIFICATE (AFTER ONE YEAR) (URBAN)	32	30	NULL	70
16a	Certificates	170			LATE REGISTRATION OF DEATH AND ISSUE OF CERTIFICATE (AFTER ONE YEAR) (RURAL)	32	30	NULL	70
16a	Certificates	171			LATE REGISTRATION OF BIRTH AND ISSUE OF CERTIFICATE (AFTER30 DAYS BUT WITHIN ONE YEAR)(URBAN)	17	20	NULL	60
16a	Certificates	172			LATE REGISTRATION OF BIRTH AND ISSUE OF CERTIFICATE (AFTER ONE YEAR) (URBAN)	32	30	NULL	60
0	Miscellaneous Services	173	REVENUE AND REHABILITATION	LEGAL HEIR CERTIFICATE	LEGAL HEIR CERTIFICATE	7	50	NULL	100
0	Miscellaneous Services	174	HOME AFFAIRS AND JUSTICE	LICENSE FOR TRAVEL TICKETING AGENTS	LICENSE FOR TRAVEL TICKETING AGENTS	10	0	1. RS one lac, for the firms, which are working since period of more than five years2. Rs 25000 for the firms which are working since period of less than 5 years	1000
0	Miscellaneous Services	175	REVENUE AND REHABILITATION	LOW INCOME CERTIFICATE	LOW INCOME CERTIFICATE	3	10	NULL	50
169	Licenses and Permits	176	INDUSTRIES/PUNJAB SMALL INDUSTRIES & EXPORT CORPORATION LIMITED	Mortgage 1st Charge	Mortgage 1st Charge	17	300	NULL	200

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
0	Miscellaneous Services	177	REVENUE AND REHABILITATION	NATIONALITY CERTIFICATE	NATIONALITY CERTIFICATE	17	200	NULL	1500
0	Miscellaneous Services	178	MISCELLANEOUS	NATIVITY CERTIFICATE	NATIVITY CERTIFICATE	17	200	NULL	1500
120	Licenses and Permits	179	HOME AFFAIRS AND JUSTICE	NOC for Fairs / Melas / Exhibitions / Sports Events etc.	NOC FOR SPORTS EVENTS	7	20	NULL	500
120	Licenses and Permits	180			NOC FOR EXHIBITION	7	20	NULL	500
120	Licenses and Permits	181			NOC FOR MELAS	7	20	NULL	500
120	Licenses and Permits	182			NOC FOR FAIRS	7	20	NULL	500
143c	Licenses and Permits	183	HOME AFFAIRS AND JUSTICE	NOC FOR SALE OF WEAPON	NOC FOR SALE OF WEAPON	12	500 per weapon	NULL	400 per weapon
119	Licenses and Permits	184	HOME AFFAIRS AND JUSTICE	NOC FOR USE OF LOUD SPEAKERS (APPLICABLE ONLY IN CASE OF S.D.M. OBTAINS N.O.C. FROM THE CONCERNED S.H.O BEFORE GRANTING PERMISSION	NOC FOR USE OF LOUD SPEAKERS (APPLICABLE ONLY IN CASE OF S.D.M. OBTAINS N.O.C. FROM THE CONCERNED S.H.O BEFORE GRANTING PERMISSION)	7	RS 5 PER DAY AS STAMP.	RS 5 PER DAY AS STAMP.	100
143j	Licenses and Permits	185	HOME AFFAIRS AND JUSTICE	PERMISSION FOR DEPOSIT OF WEAPON IN DEATH CASE	PERMISSION FOR DEPOSIT OF WEAPON IN DEATH CASE	3	500 per weapon	NULL	400 per weapon
0	Miscellaneous Services	186	REVENUE AND REHABILITATION	PERMISSION FOR DJ	PERMISSION FOR DJ	5	150	NULL	200
0	Miscellaneous Services	187	HOME AFFAIRS AND JUSTICE	PERMISSION FOR LOUD SPEAKER OR DJ RELATED TO POLICE AND CPRC CELL	PERMISSION FOR LOUD SPEAKER OR DJ RELATED TO POLICE AND CPRC CELL	3	140	NULL	200
143k	Licenses and Permits	188	HOME AFFAIRS AND JUSTICE	PERMISSION FOR SALE /TRANSFER OF WEAPON IN DEATH CASE	PERMISSION FOR TRANSFER OF WEAPON IN DEATH CASE	32	1000 per weapon	NULL	400 per weapon
143k	Licenses and Permits	189			PERMISSION FOR SALE OF WEAPON IN DEATH CASE	32	1000 per weapon	NULL	400 per weapon
143l	Licenses and Permits	190	HOME AFFAIRS AND JUSTICE	PERMISSION OF ADDITION OF CARTRIDGES	PERMISSION OF ADDITION OF CARTRIDGES	12	500 per weapon	NULL	300 per weapon
0	Licenses and Permits	191	HOME AFFAIRS AND JUSTICE	PERMISSION TO CARRY THE WEAPON	PERMISSION TO CARRY THE WEAPON	7	Rs 500 per weapon	Rs 500 per weapon	400 per weapon

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
139	Certificates	192	HOME AFFAIRS AND JUSTICE	REGISTRATION OF MARRIAGE UNDER THE PUNJAB COMPULSORY REGISTRATION OF MARRIAGE ACT, 2012	REGISTRATION OF MARRIAGE UNDER THE PUNJAB COMPULSORY REGISTRATION OF MARRIAGE ACT, 2012	9	REGISTRATION FORMA) 0 TO 3 MONTHS: RS. 1500 AS COURT FEE STAMPSB) 0 TO 6 MONTHS: RS 2500 AS COURT FEE STAMPSB) 6 MONTHS TO 1 YEAR: RS 3000 AS COURT FEE STAMPSC) 1 YEAR AND ABOVE: RS 3500 AS COURT FEE STAMPS	REGISTRATION FORMA) 0 TO 3 MONTHS: RS. 1500 AS COURT FEE STAMPSB) 0 TO 6 MONTHS: RS 2500 AS COURT FEE STAMPSB) 6 MONTHS TO 1 YEAR: RS 3000 AS COURT FEE STAMPSC) 1 YEAR AND ABOVE: RS 3500 AS COURT FEE STAMPS	1200
113b	Licenses and Permits	193	HOME AFFAIRS AND JUSTICE	RENEWAL IN CASE OF LICENSEE HAS SHIFTED HIS RESIDENCE FROM THE LICENSE ISSUING DISTRICT TO ANOTHER DISTRICT	RENEWAL IN CASE OF LICENSEE HAS SHIFTED HIS RESIDENCE FROM THE LICENSE ISSUING DISTRICT TO ANOTHER DISTRICT	32	LICENSE FORM NO I. 1000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 500(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 500(D) 22 BORE RIM-	LICENSE FORM NO I. 1000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 500(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 500(D) 22 BORE RIM-	370 per weapon

Services being delivered through Sewa Kendras

RTS Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
113a	Licenses and Permits	194	HOME AFFAIRS AND JUSTICE	RENEWAL OF ARMS LICENSE	RENEWAL OF ARMS LICENSE	24	LICENSE FORM NO I. 1000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 500(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 500(D) 22 BORE RIM-	LICENSE FORM NO I. 1000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 500(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 500(D) 22 BORE RIM-	370
113d	Licenses and Permits	195	HOME AFFAIRS AND JUSTICE	RENEWAL OF ARMS LICENSE (IN THE CASE WHERE THE APPLICANT APPLIES FOR RENEWAL AFTER THE DUE DATE)	RENEWAL OF ARMS LICENSE IN THE CASE WHERE THE APPLICANT APPLIES FOR RENEWAL AFTER THE DUE DATE	42	LICENSE FORM NO I. 1000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 500(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 500(D) 22 BORE RIM-	LICENSE FORM NO I. 1000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 500(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 500(D) 22 BORE RIM-	370 per weapon

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
113c	Licenses and Permits	196	HOME AFFAIRS AND JUSTICE	RENEWAL OF ARMS LICENSE IN THE CASE WHERE AN ADVERSE REPORT IS RECEIVED FROM THE POLICE AND AN OPPORTUNITY OF BEING HEARD HAS TO BE GIVEN TO THE LICENSEE BEFORE TAKING ANY ACTION AS PROVIDED UNDER THE ARMS ACT	RENEWAL OF ARMS LICENSE IN THE CASE WHERE AN ADVERSE REPORT IS RECEIVED FROM THE POLICE AND AN OPPORTUNITY BEING HEARD HAS TO BE GIVEN TI THE LICENSEE BEFORE TAKING ANY ACTION AS PROVIDED UNDER THE ARMS ACT	84	500 per weapon	LICENSE FORM NO I. 1000LICENSE FORM NO II 1000LICENSE FORM NO III, IV AND V (A) HANDGUNS- REVOLOVERS/PISTOLS, (BOTH RESTRICTED OR PERMISSIBLE) RS 500(B) CENTRE FIRE RIFLES (SEMI-AUTOMATIC) AND ANY OTHER RESTRICTED FIREARM OF CATEGORY 1 (B) OR 1 (C) RS 1000(C) BREACH LOADING CENTRE FIRE RIFLES (NOT SEMI-AUTOMATIC) RS 500(D) 22 BORE RIM-	370 per wepaon
0	Miscellaneous Services	197	REVENUE AND REHABILITATION	RENEWAL OF PHOTOSTATE LICENCE	RENEWAL OF PHOTOSTATE LICENCE	10	100	NULL	200
0	Miscellaneous Services	198	REVENUE AND REHABILITATION	RENEWAL OF TYPIST LICENCE	RENEWAL OF TYPIST LICENCE	7	10	NULL	70
83	Miscellaneous Services	199	LOCAL GOVERNMENT	Replacement of Street lights	REPLACEMENT OF STREET LIGHTS	12	0	NULL	10
0	Right to Information and Grievances	200	GOVERNANCE REFORMS	RIGHT TO INFORMATION	RIGHT TO INFORMATION	34	10	NULL	0
194	Certificates	201	RURAL DEVELOPMENT AND PANCHAYAT	RURAL AREA CERTIFICATE	RURAL AREA CERTIFICATE	17	25	NULL	50
96b	Pensions and Schemes	202	SOCIAL SECURITY & DEVELOPMENT OF WOMEN & CHILD	SANCTION OF ALL SOCIAL SECURITY BENEFITS TO OLD AGE/ HANDICAPPED/ WIDOW(RURAL AREAS) (SOCIAL SECURITY)	SANCTION OF ALL SOCIAL SECURITY BENFITS TO OLD AGE CITIZENS (RURAL AREAS)	32	0	NULL	0
96b	Pensions and Schemes	203			SANCTION OF ALL SOCIAL SECURITY BENFITS TO HANDICAPPED CITIZENS (RURAL AREAS)	32	0	NULL	0
96b	Pensions and Schemes	204			SANCTION OF ALL SOCIAL SECURITY BENFITS TO WIDOW CITIZENS (RURAL AREAS)	32	0	NULL	0

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
96a	Pensions and Schemes	205			SANCTION OF ALL SOCIAL SECURITY BENFITS TO HANDICAPPED CITIZENS (URBAN AREAS)	32	0	NULL	0
96a	Pensions and Schemes	206			SANCTION OF ALL SOCIAL SECURITY BENFITS TO WIDOW CITIZENS (URBAN AREAS)	32	0	NULL	0
96a	Pensions and Schemes	207			SANCTION OF ALL SOCIAL SECURITY BENFITS TO OLD AGE CITIZENS (URBAN AREAS)	32	0	NULL	0
67b	Licenses and Permits	208			SANCTION OF BUILDING PLANS/ REVISED BUILDING PLANS (OTHER THAN RESIDENTIAL)- IN IMPROVEMENT TRUST AREAS.	62	3000	NULL	1500
11	Licenses and Permits	209			SANCTION OF BUILDING PLANS/ REVISED BUILDING PLANS (RESIDENTIAL) – IN IMPROVEMENT TRUST AREAS	32	3000	NULL	1500
103	Pensions and Schemes	210			SANCTION OF FINANCIAL ASSISTANCE TO DEPENDENT CHILDREN (RURAL AREAS)	32	0	NULL	0
102	Pensions and Schemes	211			SANCTION OF FINANCIAL ASSISTANCE TO DEPENDENT CHILDREN (URBAN) AREA	32	0	NULL	0
0	WATER/ SEWERAGE	212	HOUSING AND URBAN DEVELOPMENT	Sanction of Water Supply Connectiobn	WATER SUPPLY CONNECTION	9	600	NULL	70
0	WATER/ SEWERAGE	213	LOCAL GOVERNMENT	Sanction of Water Supply Connectiobn	SEWERAGE CONNECTION IN CORPORATION CITIES	9	600	NULL	200
0	Miscellaneous Services	214	WATER SUPPLY AND SANITATION	Sanction of Water Supply Connectiobn	SANCTION OF WATER SUPPLY CONNECTION	3	600		150
99	Certificates	215	SOCIAL SECURITY & DEVELOPMENT OF WOMEN & CHILD	SENIOR CITIZEN'S I. CARDS	SENIOR CITIZENS IDENTITY CARD	9	0	NULL	10
111	Pensions and Schemes	216	WELFARE OF SCHEDULE CASTE & BACKWARD CLASSES	Shagun Scheme	SHAGUN SCHEME (FOR SANCTION OF CASE)	47	0	NULL	10
138	Certificates	217	HOME AFFAIRS AND JUSTICE	SOLEMNIZATION OF MARRIAGE UNDER SPECIAL MARRIAGE ACT, 1954	SOLEMNIZATION OF MARRIAGE UNDER SPECIAL MARRIAGE ACT 1954	47	130	NULL	1160

Services being delivered through Sewa Kendras

RTS_ Code	CategoryName	Sr No.	Department Name	Service Name	Sub Service Name	Days To Complete	Governemnt Fee	FeeOptions	Facilitation Charges
0	Miscellaneous Services	218	REVENUE AND REHABILITATION	SPECIAL POWER OF ATTORNEY	SPECIAL POWER OF ATTORNEY	5	TO BLOOD RELATIVE THAN RS 1000/- FOR OTHER THAN BLOOD RELATIVE RS 1000 + 2% OF LAND VALUE	TO BLOOD RELATIVE THAN RS 1000/- FOR OTHER THAN BLOOD RELATIVE RS 1000 + 2% OF LAND VALUE	350
0	Miscellaneous Services	219	REVENUE AND REHABILITATION	SURETY BOND	SURETY BOND	5	200	NULL	100
0	Miscellaneous Services	220	REVENUE AND REHABILITATION	TRANSFER OF OWNERSHIP	TRANSFER OF OWNERSHIP	3	200	NULL	300
0	Miscellaneous Services	221	AGRICULTURE	TRANSFER OF PROPRIETORSHIP FOR FERTILIZERS/Seeds/ Insecticides	TRANSFER OF PROPRIETORSHIP FOR FERTILIZERS	10	70	NULL	170
0	Miscellaneous Services	222	AGRICULTURE	TRANSFER OF PROPRIETORSHIP FOR FERTILIZERS/Seeds/ Insecticides	TRANSFER OF PROPRIETORSHIP FOR SEEDS	10	70	NULL	170
0	Miscellaneous Services	223	AGRICULTURE	TRANSFER OF PROPRIETORSHIP FOR FERTILIZERS/Seeds/ Insecticides	TRANSFER OF PROPRIETORSHIP FOR PESTICIDES	10	70	NULL	170
0	Miscellaneous Services	224	REVENUE AND REHABILITATION	TS ONE IN HOUSE TAX BRANCH	TS ONE IN HOUSE TAX BRANCH	5	200	NULL	500