

Business Rules of the department:

1. Establishment of the Directorate of Scheduled Castes and Backward Classes.
2. All matters connected with the welfare, employment, socio- economic uplift and all measures and schemes designed for the promotion and development of Scheduled Castes, Backward classes and Vimukat Jatis including -
 - (a) Consideration and implementation of the reports and recommendation of-
 - (i) The Commissioners, Commissions, Parliamentary Committees, Study Groups and other Committees of the Government of India; and
 - (ii) Vidhan Sabha Committees, High Powered Committes, Standing Committees and other Committees of the Government of Punjab on the welfare of Scheduled Castes, Scheduled Tribes and Backward Classes;
 - (b) Consideration of the deliberations of the Central Advisory Board of the Government of India;
 - (c) Revision of lists of Scheduled Castes, Scheduled Tribes and Backward classes; and
 - (d) Work relating to State Advisory Committees, District Adhoc Committee and other such adhoc Recommendatory Committees.
3. Formulation and proper implementation of plan and non-plan schemes for the Welfare of Scheduled Castes, Backward Classes and Vimukat Jatis including-
 - (a) grant of subsidy for purchase of land, construction of houses, wells, drinking water facilities, purchase of poultry birds, pigs and milch cattle and the like;
 - (b) Establishment of community centres; and
 - (c) Provision of interest-free loans.
4. Measures adopted to eradicate untouchability and administration of the protection of Civil Rights Act, 1955.
5. Preparation of special Component Plan and Plan and non-Plan budget in respect of Scheduled Castes, Backward Classes and Vimukat Jatis.
6. Formulation of policy and implementation of reservation in admission to technical training institutions, professional courses and matters relating thereto.
7. Formulation of policy and implementation of reservation in services at the time of recruitment, appointment and promotion for the members of Scheduled Castes, Scheduled Tribes and Backward Classes.
8. Coordination, supervision and direction of the implementation of schemes designed for the welfare of Scheduled Castes, Backward Classes and Vimukat Jatis by other Departments, namely, the Department of Education for Educational Concessions Schemes, the Department of Industrial Training for Industrial Training Schemes, the Department of Local Government, Housing and Urban Development for improvement in living and working conditions of sweepers and scavengers etc.

9. All matters relating to the administration of -

(a) The Scheduled Castes Land Development and Finance Corporation Act, 1970; and

(b) The Punjab Backward Classes Land Development and Finance Corporation Act, 1976.