

**GOVERNMENT OF PUNJAB
DEPARTMENT OF GOVERNANCE REFORMS & PUBLIC GRIEVANCES
(GOVERNANCE REFORMS-2 BRANCH)**

NOTIFICATION

No. 5/3/2019-2GR2/331

Dated Chandigarh: 29-09-2020

In continuation of the notification issued vide no. 5/7/2018-2GR2/152 dated 5-2-2019 and no. 5/3/2019-2GR2/626 dated 23-12-2019 the Governor of Punjab is pleased to notify new and amended public services, designated officers, appellate authorities and stipulated time-limits for the purpose of Section 3 of the Punjab Transparency and Accountability in Delivery of Public Service Act, 2018 as detailed below:-

Department of Home and Justice

Sr No.	Name of Service	Given Time Limit (working Days)	Designated Officer	Appellate Authority
1	Regarding issuance of no-objection by letter No.477 dated 14-3-2019 under rule 19 and 20 D of Chief Town Planner Punjab for making cinema in the building.	30	District Magistrate	Administrative Secretary
2	Regarding issuance of new license for three years	30	District Magistrate	Administrative Secretary
3	Annual inspection	28	District Magistrate	Administrative Secretary
4	Regarding renewal of license	60	District Magistrate	Administrative Secretary

Department of Health and Family Welfare

(Services no. 63 of Notification dated:5-2-2019 is amended as below)

Sr No.	Name of Service	Given Time Limit (working Days)	Designated Officer	Appellate Authority
1	New Registration of Ultra Sound Centre Facilities and Renewal of Registration Certificate of Ultra Sound Center Facilities	90	Chairperson District Appropriate Authority cum Civil Surgeon	Chairperson State Appropriate Authority cum Director Family Welfare

Department of Punjab State Co-operative Federation Limited (Puncofed)

Sr No.	Name of Service	Given Time Limit (working Days)	Designated Officer	Appellate Authority
1	Registration of Co-operative Societies	120	Assistant Registrar	Deputy Registrar

Department of Food, Civil Supplies and Consumer Affairs

Sr No.	Name of Service	Given Time Limit (working Days)	Designated Officer	Appellate Authority
1	Issuance of Verification Certificate	3	Controller	Principal Secretary

Department of Industries and Commerce

Sr No.	Name of Service	Given Time Limit (working Days)	Designated Officer	Appellate Authority
1	NOC required for setting up of explosives 1. Manufacturing 2. Storage 3. Sale 4. Transport	30	Deputy Commissioner	Director, Industries and Commerce
2	NOC required for setting up of Petroleum, Diesel and Naphtha 1. Manufacturing 2. Storage 3. Sale 4. Transport	30	Deputy Commissioner	Director, Industries and Commerce
3	License for Sale of Crackers	30	Deputy Commissioner	Director, Industries and Commerce

**Department of Local Government
(PMIDC)**

Sr No.	Name of Service	Given Time Limit (working Days)	Designated Officer	Appellate Authority
1	Granting Road Cutting Permission including checking of site	7	Technical Head in case of Municipal Corporations, Municipal Committees/N.Ps/Improvement Trust	Commissioner in case of Municipal Corporation and EO in case of Municipal council/Nagar Panchayats/Improvement Trusts
2	Verification of proper road restoration		Technical Head in case of Municipal Corporations, Municipal Committees/N.Ps/Improvement Trust	Commissioner in case of Municipal Corporation and EO in case of Municipal council/Nagar Panchayats/Improvement Trusts
	1. For Kacha Road	7		
	2. For CC Roads	15		
	3. For Bitumen Roads	30		

**Public Works Department
(Punjab Roads & Bridges Development Board)**

Sr	Name of	Given	Designated Officer	Appellate Authority
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No.	Service	Time Limit (working Days)		
1	Road Cutting Permission	24	Concerned Executive Engineer	Concerned Superintending Engineer

NOTE:

- In case services are sought through Sewa Kendras, an additional period of two days would be added to the above said given time limit and in such cases the Designated Officer and the In-charge of the Sewa Kendras, as the case may be, would be jointly and severally responsible for the delivery of such service.
- The time fixed for delivery of services would start from the expiry of notice period, wherever prescribed under the Act/ Rules.
- For all purposes with regard to the implementation of the Punjab Transparency and Accountability in Delivery of Public Service Act, 2018, the Additional Deputy Commissioner (General) of the concerned district shall be the Nodal Officer in the district for all the departments whose services are notified under the Act *ibid*.
- The Special Secretary/ Additional Secretary/ Joint Secretary of the concerned department, as the case may be, shall be the Nodal Officer of the respective departments at the State Headquarter.
- The Government fee of public services, as notified by the concerned department, shall be applicable.

Chandigarh, the

Alok Shekhar
Principal Secretary to
Government of Punjab

No. 5/3/2019-2GR2/ 332

Chandigarh, the 29-09-2020

A copy is forwarded to all the Additional Chief Secretaries, Financial Commissioners, Principal Secretaries, Administrative Secretaries in the State of Punjab for necessary action.

Additional Secretary

No. 5/3/2019-2GR2/ 333

Chandigarh, the 29-09-2020

A copy is forwarded to the Registrar Punjab & Haryana High Court, Heads of all the Departments, Commissioners of the Divisions, Deputy Commissioners, Heads of all Boards & Corporations and Sub Divisional Magistrates in the State of Punjab for necessary action.

Additional Secretary

No. 5/3/2019-2GR2/ 334

Chandigarh, the 29-09-2020

A copy is forwarded to Controller, Printing & Stationery, Punjab with the request to publish this notification in the Punjab Government Gazette (ordinary) and 50 copies of this notifications may please be sent to this department.

Additional Secretary