

**GOVERNMENT OF PUNJAB
DEPARTMENT OF GOVERNANCE REFORMS & PUBLIC GRIEVANCES
(GOVERNANCE REFORMS-2 BRANCH)**

NOTIFICATION

No. 5/3/2019-2GR2/ 356

Dated Chandigarh: 19-10-2020

In continuation of the notifications issued vide no. 5/7/2018-2GR2/152 dated 5-2-2019, no. 5/3/2019-2GR2/626 dated 23-12-2019, no. 5/3/2019-2GR2/318 dated 24-09-2020 and no. 5/3/2019-2GR2/331 dated 29-09-2020, the Governor of Punjab is pleased to notify/amend/delete following public services for the purpose of Section 3 of the Punjab Transparency and Accountability in Delivery of Public Service Act, 2018 as detailed below:-

Department of Animal Husbandry

| Sr No. | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|--------|---|---------------------------------|---|--|
| 1 | Provisional Registration for completion of BVSc &AH degree before start of internship programme in the State of Punjab | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 2 | Permanent / Full Registration of persons provisionally registered with the council | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 3 | Permanent / Full Registration of persons processing BVSc&AH degree course from recognized Veterinary Institutions of other state of the Country | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 4 | Permanent / Full Registration of persons processing BVSc& AH degree course from recognized Veterinary Institutions of Foreign Country | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 5 | Renewal of Registration | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 6 | Registration of Additional Qualification | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 7 | Issuance of No. Due Certificate for registration in other State of the Country | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 8 | Transfer of Registration from other State Veterinary Councils after issuance of directives from VCI, New Delhi | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 9 | Good Professional Standing Certificate for persons residing in Punjab State | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 10 | Good Professional Standing Certificate for persons applying from Foreign | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |

| | Countries | | | |
|----|------------------------------------|----|---|--|
| 11 | Duplicate Registration Certificate | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |
| 12 | Change of Address | 30 | Registrar Punjab State Veterinary council | President, Punjab State Veterinary council |

Department of Mines and Geology

| Sr No. | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|--------|--------------------------------|---------------------------------|-------------------------|-------------------------|
| 1 | Certificate of Approval | 5 | District Mining Officer | Superintending Engineer |
| 2 | Registration of Stone Crushers | 5 | District Mining Officer | Superintending Engineer |
| 3 | K Permit | 10 | District Mining Officer | Superintending Engineer |
| 4 | K-1 Permit | 31 | District Mining Officer | Superintending Engineer |
| 5 | K-2 Permit | 31 | District Mining Officer | Superintending Engineer |
| 6 | K-3 Permit | 31 | District Mining Officer | Superintending Engineer |
| 7 | Mine Plan | 42 | District Mining Officer | Superintending Engineer |

Department of Forest and Wildlife Preservation

| Sr No | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|-------|---------------------------------|---------------------------------|---------------------------|-----------------------|
| 1 | Letter for Distance from Forest | 15 | Divisional Forest Officer | Conservator of Forest |
| 2 | Certificate of Non-Forest land | 15 | Divisional Forest Officer | Conservator of Forest |

Department of Food, Civil Supplies and Consumer Affairs

| Sr No. | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|--------|---|---------------------------------|---------------------|---------------------|
| 1 | Online grant/issuance of FPS licenses and its renewal | 30 | District Controller | Director |

Department of Public Works (Punjab Roads & Bridges Development Board)

| Sr No. | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|--------|---------------------------|---------------------------------|---------------------------------|-------------------------|
| 1 | Enlistment of Contractors | 35 | Sub-Divisional Engineer(PRBDDB) | Chief Engineer (PRBDDB) |

Department of Industries and Commerce

| Sr No. | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|--------|--|---------------------------------|--|---|
| 1 | Disbursement of Fiscal Incentive post sanction, subject to availability of funds from Government of Punjab | 60 | Director Industries & Commerce, Punjab(Incentive Branch) | Administrative Secretary, Department of Industries and Commerce |

**Department of Investment Promotion
(Punjab Bureau of Investment Promotion)**

| Sr No. | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|--------|--|---------------------------------|---|-------------------------------|
| 1 | Investor queries and grievances handling | 15 | Sector Officer (Relationship Manager)/ Regulatory Officer | Joint Chief Executive Officer |
| 2 | Granting Permission/ NOC/ Approvals/ clearances/ for any shooting of film, songs, serials, OTT through online single window system from Deputy Commissioner. (Including NOCs from Police and Traffic Municipal Corporation/ Council Fire Office, Housing and Urban Development, Block Development and Panchayat office etc) | 15 | Deputy Commissioner | ACEO, PBIP |

Department of School Education

(Service no.2 of Notification issued on dated:5-2-2019 is amended as below)

| Sr No. | Name of Service | Given Time Limit (working Days) | Designated Officer | Appellate Authority |
|--------|--|---------------------------------|------------------------------------|---------------------|
| 1 | School leaving Certificate Government Schools/ Aided Schools | 7 | Headmaster/Headmistress/ Principal | DPI(S) |

Industries and Commerce Department Services no.19, 22, 25 and 26 of Notification issued on dated:5-2-2019 are hereby deleted.

NOTE:

- a. In case services are sought through Sewa Kendras, an additional period of two days would be added to the above said given time limit and in such cases the Designated Officer and the In-charge of the Sewa Kendras, as the case may be, would be jointly and severally responsible for the delivery of such service.

- b. The time fixed for delivery of services would start from the expiry of notice period, wherever prescribed under the Act/ Rules.
- c. For all purposes with regard to the implementation of the Punjab Transparency and Accountability in Delivery of Public Service Act 2018, the Additional Deputy Commissioner (General) of the concerned district shall be the Nodal Officer in the district for all the departments whose services are notified under the Act *ibid*.
- d. The Special Secretary/ Additional Secretary/ Joint Secretary of the concerned department, as the case may be, shall be the Nodal Officer of the respective departments at the State Headquarter.
- e. The Government fee of public services, as notified by the concerned department, shall be applicable.

Chandigarh, the
14-10-2020

Anirudh Tewari
Additional Chief Secretary to
Government of Punjab

No. 5/3/2019-2GR2/ 357

Chandigarh, the 19-10-2020

A copy is forwarded to all the Additional Chief Secretaries, Financial Commissioners, Principal Secretaries, Administrative Secretaries in the State of Punjab for necessary action.

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Additional Secretary
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No. 5/3/2019-2GR2/ 358

Chandigarh, the 19-10-2020

A copy is forwarded to the Registrar Punjab & Haryana High Court, Heads of all the Departments, Commissioners of the Divisions, Deputy Commissioners, Heads of all Boards & Corporations and Sub Divisional Magistrates in the State of Punjab for necessary action.

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Additional Secretary
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No. 5/3/2019-2GR2/ 359

Chandigarh, the 19-10-2020

A copy is forwarded to Controller, Printing & Stationery, Punjab with the request to publish this notification in the Punjab Government Gazette (ordinary) and 50 copies of this notifications may please be sent to this department.

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Additional Secretary
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