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GOVERNMENT OF PUNJAB
DEPARTMENT OF VIGILANCE
(Vigilance-1 Branch)

Subject:- Functioning of Chief Vigilance Officers.

All the Financial Commissioners/Principal Secretaries and Administrative Secretaries to the Govt. of Punjab may kindly refer to this Deptt. I.D. No.19/4/2001-4V(1)/19136, dated 28.9.2001 and I.D.No.19/5/2001-4V(1)/1301 dated 18.1.2002 on the subject cited above.

2. It is intimated that meeting of all Vigilance Officers of State Public Undertakings was held on 26.3.2002 at 10.00 A.M. in the office of Director General Police-Cum-Chief Director, Vigilance Bureau, Punjab and followings decisions were taken in the meeting:-

1. Vigilance Cells should be formed with whole time Vigilance Officers in all the Public Sector Undertakings. The said Vigilance Cells should be headed by one Vigilance Officer who will be a person of proven integrity and who shall report directly to the MD concerned. He will also entertain all complaints received in respect of financial irregularities/ malpractices etc.
2. The Vigilance Bureau will organize 2-3 days seminars/courses concerning vigilance. These courses shall consist of academic orientation about the substantial provisions of laws like Cr.P.C., IPC, Indian Evidence Act and P.C. Act. These courses shall also provide an opportunity to the Vigilance Officers of the concerned Public Sector Undertakings to know the law relating to disproportionate assets and conduct rules.
3. The concerned Vigilance Officers shall suggest measures to improve the functioning

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of the Public Sector Undertakings, as to prevent corrupt practices. It be the duty of the vigilance officers to ensure that the decisions regarding the vigilance inquiries are implemented without any delay. It will be the responsibility of these officers to bring major acts/irregularities or flaws to the notice of Heads of the Departments so that prompt action is taken to prevent further damage/loss to the State.

4. A decision was taken to bring all the cases of delay/inaction on the part of the police/prosecuting agencies to the notice of the Vigilance Bureau in the matters of investigation of Economic Offences and the prosecution in the Courts.
5. The Vigilance Officers were categorically informed that they need not wait for monthly meetings. Matters regarding the commission of offences may be brought to the notice of the Vigilance Bureau any time by personal meetings or through D.O. letters.
6. It will be the duty of the concerned head of Public Sector Undertakings to communicate regarding any change in the postings or transfer of Vigilance Officers so that required change can be made in the records of Vigilance Bureau.
7. This was also unanimously decided that liaison between Vigilance Department, Vigilance Bureau and the Public Sector Undertakings is to be established regarding obtaining of the prosecution sanction. It will be further ensured that prosecution sanction should be scrutinized thoroughly by the concerned sanctioning authority and as per the ruling of the Hon'ble Supreme Court speaking order should be passed in each case after perusal of records. Even in the case of denial of prosecution sanction it must be ensured that detailed speaking order is passed giving cogent reasons for denial.
8. During the course of meeting it was informed by the Vigilance Officers of Public Sector Undertakings that the employees of the Public Sector Undertakings are not filing annual property returns. It was pointed out by Chief Director, Vigilance Bureau that all executives of Public Sector Undertakings should file their

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annual property returns. Heads of PSUs may issue necessary directive in their organisations.

9. It was communicated to all the Vigilance Officers concerned to suggest measures for preventive Vigilance so that the organisations can be saved from the hassels of police investigations and Court procedures i.e. as far as possible preventive measures must be taken in advance to avoid incurring of commission of offences.

10. It will be the duty of the Vigilance Officers of the concerned Public Sector Undertaking to keep in touch with the Head of the department regarding the Vigilance cases and enquiries.

3. It is requested that above guide-lines may be brought to the notice of Heads of Public Undertakings i.e. corporations, Boards, Universities etc. under their Administrative control.

M.R.

Deputy Secretary, Vigilance

To

All the Financial Commissioners, Principal Secretaries and Administrative Secretaries to Govt. of Punjab.

I.D. No. 19/4/2001-4V(1)/ 14468 Dated: 25-7-02

No. 19/4/2001-4V(1)/ 14469 Dated: 25-7-02

A copy is forwarded to the Chief Director Vigilance Bureau, Punjab w.r. to their letter No. 207-46 PA/DGP/VB dated 2.4.2002 for information.

M.R.

Deputy Secretary Vigilance

A copy is forwarded to Secretary Tourism Punjab for information.

M.R.

Deputy Secretary Vigilance

To

The Secretary to Govt. of Punjab, Department of Tourism.

I.D. No. 19/4/2001-4V(1)/ 14470 Dated: 25-7-02