

**GOVERNMENT OF PUNJAB
DEPARTMENT OF POWER
(Energy Branch)**

**ADVERTISEMENT FOR THE POST OF DIRECTOR/FINANCE
IN PUNJAB STATE POWER CORPORATION LIMITED**

Applications are invited for the post of Director/Finance in Punjab State Power Corporation Limited (PSPCL) at Patiala in HAG Scale of Rs.67000-79000 (unrevised) without Grade Pay.

DIRECTOR/FINANCE, PSPCL:

a)	Basic Qualification:	Chartered Accountant or Cost Accountant (ICWA).
b)	Age:	Minimum age 50 years at the time of appointment.
c)	Experience:	The person should have: i) worked for atleast twenty five (25) years, and ii) worked in a senior position in Finance/Accounts with the rank equivalent to CE/General Manager Accounts for atleast one year or 5 years of experience as CAO in a company having an annual turnover of not less than Rs.500 Crore, and iii) worked at the level of Director of the company or one level below Board level position at least one year in case of candidate from private sector.
d)	Preference:	Preference will be given to the person having worked in a position equivalent to SE/CE in the field of Regulatory Affairs and Commercial matters like tariff fixation and sale/purchase/ trading of power.
e)	<u>Superannuation & Tenure:</u>	The tenure of Director shall be as per the terms and conditions of the appointment letter. Appointment shall be initially for a period of two years which can be further extended upto maximum tenure of five years. However, no Director shall continue in service beyond the age of 65 years.

HOW TO APPLY:

Applications neatly typed in English and duly signed alongwith copies of certificates/documents in respect of proof of age, basic/essential qualifications, experience in the prescribed format and "No Objection Certificate" from the concerned organization where already employed must be sent by Registered Post or in person in a cover subscribed "**APPLICATION FOR THE POST OF DIRECTOR/FINANCE, PSPCL**" should reach in the office of the Superintendent (Energy Branch), Department of Power, Government of Punjab, Room No.315, 3rd Floor, Punjab Civil Secretariat-2, Sector-9, Chandigarh latest by 29.04.2022 upto 5:00 PM.

APPLICATION FORM FOR THE POST OF _____

(Through Proper Channel, except candidates from the Private sector)

1. Name of the post applied for:
2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.):
 (b) Designation of the Applicant (in full):
 (c) Name of the Company:
 (d) Category as per Employment Status: Officer of a CPSE/Central
Government/Armed Forces of the Union/All
India Services/SPSE/Private Sector
 (Please Tick as applicable)
 (e) Office Address:
 (f) Address for communication:
3. Telephone No. Office: _____ Residence _____ Mobile No. _____
 E-Mail ID: _____.
4. Date of Birth (DD/MM/YY):
5. (i) Educational/Professional Qualification:

Sr. No.	Qualification*	Name of Institution	Period of Study	Tick the relevant			Self-Declaration Whether meets the eligibility qualification requirement		
				Full Time	Correspondence	Degree	Mandatory	Desirable	Other

*Should be exactly as per Degree/Certificate issued by the University.

	(ii)	Postings held during the last 25 years:	
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Sr. No.	Complete Designation & Place of posting*	Name of the Organization	Pay Scale**	Period	Reporting to Designation	Does it meet the mandatory experience requirement, with reason

*Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/Employer

**Private Sector-CTC/remuneration/emoluments drawn

NB: the positions should be indicated in order of the most recent assignments.

6.	(a) Do you hold lien in any organization other where currently working if Yes: i) Name of the Organization in which the lien is held: ii) Date from which the lien is held:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	(b) Are you on deputation? If Yes: i) Name of parent Organization: ii) Date from which on deputation:	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	(a) Whether any penalty/punishment was awarded to the applicant during his/her service: If yes, the details thereof: i) Civil/Criminal ii) Departmental Inquiry	<input type="checkbox"/> Yes <input type="checkbox"/> No
	(b) Whether any Civil or Criminal action or inquiry is going on against the applicant as far as his/her knowledge goes. If yes, the details thereof: i) Civil/Criminal ii) Departmental Inquiry	<input type="checkbox"/> Yes <input type="checkbox"/> No

8. Gist of ACRs of last 10 years:

Year	Reporting Authority	Reviewing Authority	Accepting Authority

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

Year-wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised.

Year	Company in which candidate is/was serving	Annual Turnover of the Company & FY.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge.

(Name & Signature of the Applicant)

PRIVATE SECTOR

Year-wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised.

Year	Company in which candidate is/was serving	Annual Turnover of the Company & FY.

(i)	The annual report for the last 3 years :	
	(a) may be accessed over _____(Please provide URL), or	
	(b) enclosed	
(ii)	I certify that I am	
	(a) Working at Board level position:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	(b) Working atleast a post of the level immediately below Board level:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	(c) Whether the company is listed if yes:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of listing may be accessed over _____(Please provide URL)		
(iii)	Self-certified copies for proof of age and educational qualifications (enclosed)	
(iv)	The relevant jobs handled in the past with	

(iv)	The relevant jobs handled in the past with details/particular references	
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I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Declaration

I, _____ Son/Daughter of _____ hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

Verification

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

**Signature & Designation of the Competent Authority
With Telephone No. & E-mail address**