

No.VD-BE0POLC(VD)/6/2022-3BE /235-239
Government of Punjab
Department of Vigilance
(Budget and Establishment Branch)

To

1. All the Additional Chief Secretaries, Financial Commissioners, Principal Secretaries, Administrative Secretaries in Punjab.
2. All Heads of Departments/ Boards/Corporations/ Organisations of Punjab.
3. The Commissioners of All Divisions.
4. The Registrar, Punjab & Haryana High Court Chandigarh.
5. All Deputy Commissioners of Punjab.

Dated, Chandigarh: 03-05-2023

Subject:- Instructions regarding Timely provision of record/Information to Vigilance Bureau, Punjab.

Sir/Ma'am

I have been directed to invite your attention on the subject noted above and to say that the Government of Punjab has adopted the policy of zero tolerance towards corruption and has taken strict action and effective measures to curb it. Timely supply of the documents/information sought by Vigilance Bureau from various departments for the purpose of verification is sine qua non for swift action in corruption cases. For effective functioning of Vigilance Bureau and for proper co-ordination with the departments, following guidelines are issued in continuation of earlier instructions issued vide letter no.19/01/98-3BE/966838/1, dated 02.05.2017 on the subject matter:-

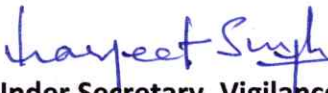
1. Where the documents are called by Vigilance Bureau for mere verification of any complaint, no prior approval under section 17-A PC Act, 1988 is required, therefore these should be supplied within a stipulated period.
2. Whenever the record is required by the officials of Vigilance Bureau, the official not below the rank of DSP, with prior approval of the official of the rank of SSP/AIG, shall communicate by way of written letter to the Secretary of the Concerned Administrative Department or the Head of the Department/Head of office disclosing the complaint and list of documents required/information sought.
3. The endeavor shall be made to include all the documents required/information sought in tabular form and purpose of the same in order to avoid the unnecessary future correspondence. The requisition of documents should be specific and there should be no requisition for fishing or roving enquiry. The concerned department should supply the Photostat copies of the record within 15 days of receiving the requisition from the officials of Vigilance Bureau.

Contd-

Harjeet Singh
3/5/2023

4. It shall be ensured by the Vigilance Bureau that antecedents of complainant are verified, as far as possible, to check the authenticity of the complaint so that wastage of time of government machinery is avoided in fake or baseless complaints and the government does not face any uncalled-for situation.


5. The Secretary of the concerned Administrative Department/Head of Department/Head of Office shall either himself look into the matter or depute the official next below his rank to look into the matter and ensure that the documents/information sought is supplied within fifteen days of receiving the letter from Vigilance Bureau.


Under Secretary, Vigilance 3/5/2023

Ends. NO. VD-BE0POLC(VD)/6/2022-3BE/240

Dated, Chandigarh:- 03-05-2023.

A Copy of the above is forwarded to the Chief Director, Vigilance Bureau, Punjab, Chandigarh with reference to their D.O. no. 40673/VB/S-3, dated 09.11.2022, letter dated 09.11.2022 and D.O. dated 06.03.2023 for information.


Under Secretary, Vigilance 3/5/2023